



MEMORANDUM OF UNDERSTANDING

between the

LeMoyne-Owen College & Southwest Tennessee Community College

- This agreement (hereinafter referred to as the “Agreement”) is effective as of January 3, 2025 (the “Effective Date”) between **LeMoyne-Owen College** an independent, non-profit, public benefit corporation, whose address is 807 Walker Ave, Memphis, TN 38126 and **Southwest Tennessee Community College**, whose address is 5983 Macon Cove, Memphis, TN 38134.

The LeMoyne-Owen College enters into this Agreement with Southwest Tennessee Community College. The purpose of this Agreement is to ensure acceptance of prior coursework and to facilitate the transfer of Southwest Tennessee Community College students who have completed the following:

1. An associate degree awarded by Southwest Tennessee Community College with a minimum cumulative grade point average (GPA) of 2.5 or higher, that meets any one of the following requirements:
 - a. The degrees are an associate in arts, associate in science Transfer Pathway. These degrees provide a clear pathway of general education and transfer courses, and they represent strong preparation for upper division coursework in a range of majors.
 - b. The agreement also includes dual enrolled students who complete an associate degree awarded by Southwest Tennessee Community College.

In exchange for meeting the above conditions, Southwest Tennessee Community College transfer students will be afforded the following opportunities:

I. Guaranteed Admission

Southwest Tennessee Community College transfer students awarded an associate degree as defined above will be guaranteed admission to the University at junior standing, provided they have earned at least sixty (60) transferable credits hours with a grade of “C” or better. Southwest Tennessee Community College transfer students without an associate degree but obtaining a minimum of thirty (30) transferable units as defined above will be offered guaranteed admission to LeMoyneOwen College. Students will be made aware that additional prerequisites and graduation requirements may be required by LeMoyne-Owen College for certain majors. Only students who are in good standing at their last transfer institution will be considered.

II. Transferability of Credit

LeMoyne-Owen College will accept a minimum of sixty (60) semester credits for Southwest Tennessee Community College transfer students awarded an associate degree. Student must earn a grade of “C” (2.0 on a 4.0 scale) or higher in each course to qualify.



LeMoyne-Owen College will accept Southwest Tennessee Community College courses deemed transferable in the state of Tennessee towards general education, major and/or elective credit. LeMoyne-Owen College will work with Southwest Tennessee Community College to identify the transferability of credits earned through CLEP, DANTES, IB, AP, Credit by Exam, Prior Learning Credit and ACE. LeMoyne-Owen College reserves the right to award credit for major preparation based on institutional policy.

III. General Education Requirements

LeMoyne-Owen College agrees to accept the completion the Tennessee Transfer Agreement in lieu of its own lower division general education requirements. For Southwest Tennessee Community College transfer students awarded an associate degree, no more than nine (9) additional credits will be required to fulfill University the colleges' general education requirements.

IV. Catalog Rights

If LeMoyne-Owen College modifies the degree requirements or prerequisites, the student will be accommodated based on the date they began their coursework at Southwest Tennessee Community College with equivalent coursework and not penalized in total units required for their bachelor's degree.

V. Student Advising & Support

LeMoyne-Owen College will provide pre-transfer advising to Southwest Tennessee Community College students through online, onsite, and/or telephone advising. The LeMoyne-Owen College's Office of the Registrar will maintain MOU agreements with Southwest Tennessee Community College on its web site and will interact with the Dean of Student Success. In addition, faculty advising by discipline will be available to future transfer students prior to and once enrolled at the LeMoyne-Owen College. Informational materials for potential transfer students will be made available to Southwest Tennessee Community College to facilitate the transfer process.

LeMoyne-Owen College will seek to offer orientations to Southwest Tennessee Community College prospective and transfer students to inform and connect them with student support services that promote degree completion (i.e. retention programs, tutoring, supplemental instruction, mentoring, student clubs, and more).

LeMoyne-Owen College will participate in a minimum of one (1) annual outreach activity to educate and inform Southwest Tennessee Community College students and faculty about LeMoyneOwen College.

Activities may include the following:

- Participation in Southwest Tennessee Community College transfer conferences, transfer fairs, professional conferences and panels to educate administrators, counselors, faculty, staff, and students about college admissions requirements, costs, etc.



- Provision of onsite admissions to eligible Southwest Tennessee Community College students at transfer events and webinars.

VI. Scholarship Opportunities and Tuition Fee Adjustments For Students that are enrolling at LeMoyne-Owen College after attending Southwest Tennessee Community College,

- Students with less than fifteen (15) credit hours
 - Transfer students must have a minimum of 3.0 GPA
 - Awarded a total of one thousand five hundred dollars (\$1,500) per academic year
 - To retain scholarship, students must maintain a 2.5 GPA and complete/attempt fifteen (15) credit hours per semester.
 - Students with up to thirty (30) credit hours
 - Transfer students must have a minimum of 3.0 GPA
 - Awarded a total of two thousand dollars (\$2,000) per academic year
 - To retain scholarship, students must maintain a 2.75 GPA and complete/attempt fifteen (15) credit hours per semester.
- Students with up to fifty-nine (59) credit hours
 - Transfer students must have a minimum of 3.0 GPA
 - Awarded a total of two thousand five hundred dollars (\$2,500) per academic year
 - To retain scholarship, students must maintain a 3.0 GPA and complete/attempt fifteen (15) credit hours per semester.

For Students that have received their Associate-Degree from Southwest Tennessee Community College and will enroll at LeMoyne-Owen College,

- AA and AS Graduates must have a minimum of a 3.2 GPA
 - Awarded a total of three thousand dollars (\$3,000) per year
 - To retain scholarship, students must maintain a 3.0 GPA and complete/attempt fifteen (15) credit hours per semester.

Other Financial Assistance Includes:

Tennessee Reconnect Eligibility

Tennessee Hope Eligibility

Tennessee Promise Eligibility

VII. Data

Under this Agreement, LeMoyne-Owen College will conduct an analysis of the Southwest Tennessee Community College transfer students to determine their progress and success. The analysis should include descriptives that profile the population and process measures, such as course completion and term persistence, as well as course of study. The success of transfer students is measured by achieved outcomes and includes degrees conferred, time to completion, and continuation towards an advanced education. No later than ninety (90) days after the conclusion of



an academic year, LeMoyne-Owen College shall provide Southwest Tennessee Community College with a written summary of the results of the analysis.

VIII. Marketing & Communication

Southwest Tennessee Community College will work with LeMoyne-Owen College to develop a public relations plan to communicate and publicize support of this agreement. Dissemination may include print media, news releases, email, webinars, and social media distribution channels.

IX. Terms of Agreement & Severability

The term of this Agreement shall commence on the Effective Date set forth above and continue in effect for three (3) years ending on January 2, 2028, provided that either party may terminate this Agreement upon thirty (30) days written notice, with the termination effective at the start of the following academic year. If the Agreement is terminated, all students identified on or before the date of termination will retain their transfer guarantee and all other terms stated in the Agreement.

This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended, unless in writing and signed by both parties.

Southwest Tennessee Community College

Signed by: Dr. Tracy D. Hall Initial JS
A46653E896D94A4...

By: Dr. Tracy D. Hall

Title: President

2025-01-10 | 12:48 PM PST

Date:

DocuSigned by: Flora W. Tydings DS Flora
15B44CDEEAC7429...

Flora W. Tydings, Chancellor Tennessee
Board of Regents

2025-01-10 | 2:53 PM CST

LeMoyne-Owen College

Signed by: Dr. Christopher B. Davis
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By: Dr. Christopher B. Davis

Title: 14th President of LOC

2025-01-10 | 7:16 AM PST

Date: