

**Faculty Senate Meeting
Southwest Tennessee Community College
Faculty Lounge, Union Avenue Campus, 3 p.m.**

September 7, 2004

Agenda

September 7, 2004

A. Call to Order and Roll Call

The Faculty Senate was called to order at 3:00 p.m. on September 7th.

The following Senators were present for roll call:

S. Haley, M. Bodayla, D. Branch, L. Smith, V. Gray, J. Redmond, G. Spencer, L. Pope, R. Magtoto, C. Crabtree, R. Schlichter, J. Pritchard, T. Campbell, C. McKinney, T. McColgan, B. Drake, L. Regan, D. Boland.

The following Senators were absent:

D Ralston, S. Dunn, L. Smart, B. Turner, D. Smith (did not receive notice), M. Beloate (did not receive notice)

The following Senators submitted a proxy:

V. Cook, M. Cutler, C. Wagner

B. Reading and Approval of Minutes

The minutes were approved as read.

C. Reports from Senate Officers and Senate Committees

1. Senate Executive Committee
 - a. Senate Committee Liaison (Miller)
 - b. Curriculum Committee Liaison (McKinney)
 - c. Scholarship Committee Liaison (L. Smith)
2. Academic Matters Committee (Dunn)
3. Grade Appeals Committee (Shaw)
4. Faculty Handbook Committee (D. Smith)
5. Faculty Development and Evaluation Committee (Singleton)
6. Faculty Welfare Committee (C. Berry)
7. Senate Scholarship Committee

L. Smith reported that there has been a delay in the Scholarship Office identifying candidates for the scholarship, so no award has been made. The money from the State Tech Fund has been added to the current fund which now has approximately \$1985. Hopefully, the scholarship will be awarded soon.

The following are College Standing Committees with specific Senate Relationships:

8. Curriculum Committee
9. Promotion and Tenure Committee
10. Readmission Appeals Committee

D. Unfinished Business:

1. Compensation Committee Report – L. Smith

L. Smith reported that we are awaiting TBR's final approval for the compensation plan which should come later this month. Money has been found through reorganization of some administrative divisions. If the plan is approved, it should be reflected in the October checks.

A peer group more similar to our institutional demographics has been located to use as a comparison for the plan. There is a possibility once the compensation plan is in effect, merit pay will be the only means of getting increases. The evaluation instrument for merit pay has not been decided. S. Haley will invite Dr. Dhingra to address the Faculty Senate.

E. New Business:

1. Update from Senate President – S. Haley

S. Haley reported that Dr. Dhingra has been working diligently to get the Salary Equity Plan approved. A selling point for equity pay was that future raises should be tied to merit pay. We don't have an instrument in place yet for merit pay, but the IDEA instrument might be used.

M. Bodayla indicated that the IDEA system was never designed to be tied to merit pay.

2. Charges for Faculty Welfare and Academic Matters Committee – S. Haley
The Faculty Welfare Committee chaired by Clair Berry will be charged with developing an Evaluation System for Administrators.

S. Haley asked the Senate to consider a charge for the Academic Matters Committee for this coming year.

3. Math Issues – John Kendall

T. McColgan updated the Senate on an issue being faced by the Developmental Math department. They have been told to pilot an "I Can Learn" self paced math program in the spring. The President has hired an individual to pilot the program in 1 classroom and 15 sections next spring. The Developmental Math Faculty do not feel the software is appropriate. S. Haley will obtain more information regarding this issue and discuss the matter with Dr. Miller.

4. Fayette Campus – Betty Rosenblatt
Will attend the meeting next month.

5. Office Hours – S. Haley

Several issues were raised regarding office hours for faculty across the campus. C. McKinney stated he served on a committee last year for the Liberal Studies and Education Division to address office hours in that division. There seems to be differences between all divisions. After much discussion, it was felt that each department and division should handle their own issues and the Senate will not take this forward at this time.

6. Bookstore

There were some concerns with books this semester. S. Haley will invite Larry Burton to come and address issues at the next senate meeting.

7. Nursing Security

L. Regan updated the Senate on security issues in the Nursing Building. Cameras have been installed, the doors are locked and you must be buzzed into the building. It's more secure than last year. S. Haley will check to see when the pilot program using card access will begin.

8. Financial Aid

Many students were purged from classes because of financial aid issues. C. McKinney reported that at the post registration meeting, Dr. Miller addressed this issue and will have additional financial representatives at Macon. Hopefully this will be better next semester.

9. Web For Faculty

J. Redmond discussed plans to restructure the Scoop to provide a faculty link. Senators were asked to submit information from their Departments about faculty members and their accomplishments to J. Redmond for this site.

F. Adjournment

The Senate was adjourned at 4:00 p.m.

*Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

Southwest Senators and Senate Committees
September Roll Sheet

2004-2005 Senate

President: Steve Haley shaley 5635_____

Division Senators:

Division Senators of Liberal Studies and Education - Five Seats. Roll

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

| | | | |
|------------------------|----------|------------------------------|-----------|
| Mary Ann Bodayla (1yr) | mbodayla | Social Behav. Sci./Crim. Jus | 5197_____ |
| Doug Branch (1yr) | dbranch | Fine Arts/Lang. and Lit. | 4483_____ |
| Lilliette Smith (1yr) | ljsmith | Social Behav. Sci./Crim. Jus | 4125_____ |
| Vava Cook (2yrs) | vcook | Education | 4347_____ |
| Victoria Gray (2yrs) | vgray | Social Behav. Sci./Crim. Jus | 4678_____ |

Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

| | | | |
|---------------------|-----------|----------------------------|-----------|
| Jerry Redmond (1yr) | jredmond | Inform. Tech., Graph. Arts | 4410_____ |
| Gary Spencer (1yr) | gspencer | Engineering Tech. | 4404_____ |
| Dale Railston (1yr) | drailston | Indus & Environ Techn. | 4152_____ |
| Sarah Dunn (2yrs) | sdunn | Inform. Tech., Programming | 4152_____ |
| Lee Smart (2yrs) | lsmart | Accountancy/ Office Adm. | 4677_____ |

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

| | | | |
|-------------------|---------|------------------|-----------|
| Bill Turner (1yr) | wturner | Mathematics | 6023_____ |
| Doug Smith (2yrs) | dsmith | Natural Sciences | 5128_____ |
| Linda Pope (2yrs) | lpope | Allied Health | 5056_____ |

Roma Magtoto (1yr) rmagtoto Nursing 5435_____

Department Senators:

Division: Business, Career Studies & Tech.

Departments:

- a. **Accountancy, Office Admin. & Career Studies**
- b. **Administration & Paralegal Studies**
- c. **Info. Tech. & Graphic Arts Tech.**
- d. **Engineering Technologies**
- e. **Indus & Environ Technologies**

| | | | |
|-------------------------|-------------|-----------------------------|-----------|
| _____ (1yr) | | Accountancy/ Office Adm. | _____ |
| Christy Crabtree (1yr) | ccrabtree | Bus. Adm. and Paralegal St. | 4668_____ |
| Roger Schlichter (2yrs) | rschlichter | Inform.Tech./Graphic Arts | 4144_____ |
| Max Cutler (1yr) | mcutler | Engineering Tech. | 4166_____ |
| Carl Wagner (1yr) | cwagner | Indust. and Environ. Tech. | 4160_____ |

Division: Liberal Studies & Education

Departments:

- a. **Developmental Studies**
- b. **Fine Arts, Languages, and Literature**
- c. **Education**
- d. **Social & Behavioral Science/ Criminal Justice**

| | | | |
|-----------------------|------------|------------------------------|-----------|
| Mickey Beloate (2yrs) | mbeloate | Developmental Studies | 6015_____ |
| John Pritchard (2yrs) | jpritchard | Fine Arts/Lang and Lit. | 5645_____ |
| Toni Campbell (2yrs) | tcampbell | Education. | 5353_____ |
| Clark McKinney (2yrs) | cmckinney | Social Behav. Sci./Crim. Jus | 4574_____ |

Division: Math, Natural Sciences & Health Sciences

Departments:

- a. **Mathematics**
- b. **Natural Sciences**
- c. **Nursing**
- d. **Allied Health**

| | | | |
|-----------------------|-----------|------------------|-----------|
| Tamara McColgan (1yr) | tmccolgan | Mathematics | 5530_____ |
| Bob Drake (1yr) | bdrake | Natural Sciences | 4501_____ |
| Loretta Regan (1yr) | lregan | Nursing | 5447_____ |
| Delores Boland (2yrs) | dboland | Allied Health | 5542_____ |

- Senators are exempt from serving on other standing committees.

Membership of Faculty Senate Committees for 2004-2005

ACADEMIC MATTERS: Sarah Dunn (**Chair**), Clarence Christian, Patsy Fancher, Ron Gephart, Lillie M. Jackson, Pat Keene, Leslie Peebles, Carl Swoboda, Sarah Warrington

GRADE APPEALS: Sandy Shaw (**Chair**), Larry Butts, Lisa Fuller, Steve Katz, Virginia Melvin, Sandy Shaw, Dewey Sykes, Mary Vines, Karen Webb

FACULTY HANDBOOK: Douglas Smith (**Chair**), Pat Foley, Tracy Freeman, Victoria Gray, Phyllis Porter, Tracy Rusco, Dagny Wright

FACULTY DEVELOPMENT AND EVALUATION: Kathy Singleton, (**Chair**), Linda Lipinski (**Assist. Chair**), Mathilda Doorley, Evelyn Little, Ross Land, Loretta Regan, Vicki Robertson, Jane Santi, Donna Toole, Janice Van Dyke, Georgia Whaley, Darius Wilson

FACULTY WELFARE: Clair Berry (**Chair**), Kun-San Chang, Vava Cook, Sarah Dunn, Carol Gazik, Liz Lawrence, Lee Smart, Bridgett Smith, Rita Springer, Robert Tate, Donald Thomas, Lois Washington, Twyla Waters, Clemetee Whaley, Robert Whaley

(AD HOC) SENATE SCHOLARSHIP COMMITTEE : to be appointed;

ELECTION COMMITTEE:

**The following are College Standing Committees with specific Senate Relationships:
(See Constitution.)**

CURRICULUM COMMITTEE: liaison to be appointed;

PROMOTION AND TENURE COMMITTEE: to be appointed;

READMISSION APPEALS: to be appointed;