

**Faculty Senate Meeting**  
**Southwest Tennessee Community College**  
**Faculty Lounge Union Campus 3 p.m.**

October 4, 2005

A. Call to Order and Roll Call

The meeting was called to order at 3:00 p.m. on October 4<sup>th</sup> by Steve Haley

The following Senators were present for roll call:

S. Haley, M. Bodayla, D. Branch, L. Smith, V. Gray, G. Spencer, J. Stewart, S. Dunn, L. Smart, B. Turner, L. Pope, R. Magtoto, L. Peoples, C. Vineyard, R. Schlichter, C. Wagner, M. Beloate, J. Pritchard, T. Campbell, T. McColgan, B. Drake, L. Regan.

The following Senators submitted proxies:

V. Cook, L. Jones, C. McKinney, D. Boland

The following Senators were absent:

J. Redmond, D. Smith

B. Reading and Approval of Minutes

The minutes of the September, 2005 meeting were approved as written.

C. Reports from Senate Officers and Senate Committees

1. Senate Executive Committee

S. Haley reported that C. Vineyard will chair the Grade Appeals Committee and V. Gray will chair the Faculty Handbook Committee. Committee assignments are currently being made and will be announced shortly.

S. Haley also announced that B. Boswell has agreed to be the Faculty Senate Curriculum liaison.

2. Academic Matters Committee (Dunn)

No report

3. Grade Appeals Committee (Vineyard)

No report

4. Faculty Handbook Committee ( Gray )

No report

5. Faculty Development and Evaluation Committee (Waters)

No report

6. Faculty Welfare Committee (Berry)

No report

7. Senate Scholarship Committee (Smith)

No report

The following are College Standing Committees with specific Senate Relationships:

8. Curriculum Committee (Boswell)

No report

9. Promotion and Tenure Committee

L. Pope reported that notices have been sent to Department Heads requesting the names of tenured faculty to enter the pool for the Promotion and Tenure Committee and the Appeal Committee. These committees will be selected at the November Faculty Senate meeting.

10. Readmission Appeals Committee

No report

C. Unfinished Business:

1. Faculty Web Site – J. Redmond

S. Haley asked for information to be sent to J. Redmond so we can include it on the new faculty web site.

D. New Business

1. Shelby State Senior Faculty – T. Curry, R. Casey, P. Foley, S. Murrell

T. Curry presented a brief history of how the faculty concerns of this committee came about. He gave some specific current issues between the 12 month contract faculty and 9 month contract faculty which showed inequities. The current compensation plan gave money to all employees and did not adequately address all problems of salary equity. The Shelby State Senior Faculty would like the Senate to consider:

- Retroactive compensation from the point that Shelby State and State Tech merged.
- Retroactive, prorated retirement benefits for people retiring within five years.
- Equal access between 9 and 12 month faculty based on seniority within the departments. People with the same seniority should be allowed to apply for new 12 month positions.
- A written policy governing 12 month positions.
- Due process if faculty apply for 12 month positions and don't get them. An appeal process must be specified.
- The attrition policy abolished in summer.
- Immediate adjustment of salary between 9 month and 12 month faculty.
- Full publication of salary schedules housed in the department not in the library.

Discussion followed. The real issue seems to be that Shelby State had hardly any 12 month faculty contracts and State Tech had quite a few 12 month faculty contracts. When the schools merged, inequities resulted. The Administration needs to address 12 month contracts.

The Faculty Senate asked T. Curry and his committee what it is that they want the Faculty Senate to do for them. T. Curry indicated that they would like the Faculty Senate to support the issues that we can.

After much discussion, L. Smith moved the following:

"The SEC to appoint an ad hoc committee to develop a concise proposal concerning issues associated with academic contract summer teaching and retirement to present to the Administration. The committee would be formed by November, a preliminary report would be given at the November Faculty Senate meeting with the final report to be given at the December meeting." The motion was seconded and passed. The committee should include both Shelby State and State Tech faculty.

## 2. Office Hours – S. Haley

A memo from C. McKinney was given to Senators. The memo explained the status of his investigation. S. Haley indicated that he has also spoken with Dr. Miller and he hopes to have an update from her soon.

## 3. Other issues

S. Haley reported on the following issues.

- S. African Students – No information is available at this time.
- Katrina Students – We have about 100 students here currently.
- Marketing – S. Haley will asked J. Redmond to get information on the various departmental issues regarding marketing problems and report back to the Faculty Senate at the next meeting.
- Social Security number – Dr. Dhingra reports that when the Banner System is up and running, social security numbers will not be used.

Senators raised the following issues:

Decals – Has anything been done about using bumper decals instead of hang tags?

New Campus – L. Smith reported that the school is looking at the new campus as a site so complete services will not have to be offered initially. The committee has discussed what areas will be housed at the new site. General Education and IT are the two areas. The new campus will remain a site for 3 years then become a Center and then a Campus. Southeast will be closed when the new site opens.

Banner – L. Smith reported that we need faculty representation on the Banner Committee.

Zero Based Budget Committee – S. Haley asked L. Smart to represent the Faculty Senate on this committee.

Parking – T. Campbell asked what is going to be done on the Union campus regarding parking. With the loss of the Union Avenue parking lot, parking has become extremely difficult. S. Haley will check into this issue.

## E. Adjournment

The Senate was adjourned at 4:15 p.m.

\*Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

## 2005-2006 Senate

President: Steve Haley shaley 5635\_x\_\_\_\_

### Division Senators:

#### Division Senators of Liberal Studies and Education - Five Seats.

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

Mary Ann Bodayla (2yrs)	mbodayla	Social Behav. Sci./Crim. Just.	5197_x____
Doug Branch (2yrs)	dbranch	Fine Arts/Lang. and Lit.	4483_x____
Lilliette Smith (2yrs)	ljsmith	Social Behav. Sci./Crim. Just.	4125_x____
Vava Cook (1yr)	vcook	Education	4648_Proxy_
Victoria Gray (1yr)	vgray	Social Behav. Sci./Crim. Just.	4678_x____

#### Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (2yrs)	jredmond	Information Tech., Graph. Arts.	4410_absent_
Gary Spencer (2yrs)	gspencer	Engineering Tech.	4404_x____
Jeffrey Stewart (2yrs)	jstewart	Indus & Environ Technologies	4665_x____
Sarah Dunn (1yr)	sdunn	Information Tech., Programming	4152_x____
Lee Smart (1yr)	lsmart	Accountancy/ Office Adm.	6025_x____

#### Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (2yrs)	wturner	Mathematics	6023_x____
Doug Smith (1yr)	dsmith	Natural Sciences	4128_absent_
Linda Pope (1yr)	lpope	Allied Health	5056_x____
Roma Magtoto (2yrs)	rmagtoto	Nursing	5435_x____

### Department Senators:

#### Division: Business, Career Studies & Tech.

#### Departments:

- a. Accountancy, Office Admin. & Career Studies
- b. Administration & Paralegal Studies
- c. Info. Tech. & Graphic Arts Tech.
- d. Engineering Technologies
- e. Indus & Environ Technologies

Leslie Peebles (2yrs)	lpeebles	Accountancy/ Office Adm.	4006_x____
Christy Vineyard (2yrs)	ccrabtree	Business Adm. and Paralegal St.	4668_x____
Roger Schlichter (1yr)	rschlichter	Information Tech./Graphic Arts	4144_x____
Lisa Jones (2yrs)	lgjones	Engineering Tech.	4983_proxy_
Carl Wagner (2yrs)	cwagner	Industrial and Environ. Tech.	4160_x____

## Division: Liberal Studies & Education

### Departments:

- a. Developmental Studies
- b. Fine Arts, Languages, and Literature
- c. Education
- d. Social & Behavioral Science/ Criminal Justice

Mickey Beloate (1yr)	mbeloate	Developmental Studies	6015_x_____
John Pritchard (1yr)	jpritchard	Fine Arts/Language and Literature	5645_x_____
Toni Campbell (1yr)	tcampbell	Education.	5353_x_____
Clark McKinney (1yr)	cmckinney	Social Behav. Sci./Crim. Just	4574_proxy_

## Division: Math, Natural Sciences & Health Sciences

### Departments:

- a. Mathematics
- b. Natural Sciences
- c. Nursing
- d. Allied Health

Tamara McColgan (2yrs)	tmccolgan	Mathematics	5530_x_____
Bob Drake (1yr)	bdrake	Natural Sciences	4501_x_____
Loretta Regan (2yrs)	lregan	Nursing	5447_x_____
Delores Boland (1yr)	dboland	Allied Health	5542_proxy_

- Senators are exempt from serving on other standing committees.

## Faculty Senate Committees 2005-2006

**Faculty Welfare** – Clair Berry (Chair), John Brassel, Kun-San Chang, Lisa Coleman, Vava Cook, Julie Dockery, Sara Dunn, Carol Gazik, Megan Murphy, Bridgett Smith, Rita Springer, Donald Thomas, Lois Washington, Clemetee Whaley, Robert Whaley.

**Academic Matters** – Sara Dunn (Chair), Clarence Christian, Patsy Fancher, Ron Gephart, Lillie M. Jackson, Pat Keene, Leslie Peeples, Carl Swoboda, Sarah Warrington, Tabitha Hughes.

**Faculty Handbook Committee** – Victoria Gray (Chair), Delores Boland, James Foley, Tracy Freeman, Victoria Gray, Joan Mackechnie, Phyllis Porter, Tracy L. Rusco.

**Grade Appeals** – Christy Vineyard (Chair), Larry Butts, Steve Katz, Virginia Melvin, Dewey Sykes, Christy Vineyard, Karen Webb.

**Faculty Development and Evaluation** – Twyla Waters (Chair), Mathilda Doorley, Evelyn Little, Ross Land, Loretta Regan, Vicki Robertson, Donna Toole, Janice Van Dyke, Georgia Whaley, Jason Whitt, Darius Wilson.

**Election Committee** – Lilliette Smith (Chair)

**Senate Scholarship Committee** – Lilliette Smith (Chair)

**Ad Hoc Merit Pay Committee** – Tamara McColgan (Chair), Clair Berry, Shirley Brown, Ray Burkett, Amy Cox, Grace Cox, Lillie Jackson, Liz Lawrence, Lillie Lewis, Loretta McBride, Vicki Robertson, Dagny Wright, Clementee Whaley.

**Faculty Awards Committee** – Lee Smart (Chair), Sara Dunn, Leslie Peeples.

