

Faculty Senate Meeting Minutes
Southwest Tennessee Community College
Faculty Lounge at the Union Campus.
October 3, 2006

A. Call to Order and Roll Call

The meeting was called to order at 3 p.m. by President Clark McKinney

The following Senators were present:

M. Bodayla, L. Smith, J. Jongewaard, S. Johnson, G. Spencer, L. Smart, B. Turner, L. Peeples, J. Johnson. Y. Jones, L. Smith, S. Haley, D. Boland, D. Smith
L. Lewis, C. Wagner, S. Johnson

The following Senators were absent:

D. Branch, J. Spencer, T. Campbell, J. Stewart, T. Campbell, S Dunn, D. Boland,
L. Jones

The following Senators sent Proxy

Roma Magtoto, L. Reagan, Y. Jones

B. Reading and Approval of Minutes

The minutes were approved as written.

C. Reports from Senate Officers and Senate Committees – Haley reported on the Filling of committees. All are complete with the exception of Faculty Evaluation.

Clark reported the Grade Appeals Committee is working on two appeals. There were no other reports.

D. Vice President Tosh – Vice President Tosh gave a summary of the changes she Has made since she has been at the college: a new student orientation session (she wants to make faculty advising just that and no counseling)and a new student welcome on both campuses with the Deans among others.

August 17 of last year was purge date and the second drop was the Tuesday before late registration. Over 500 were dropped on the 14th day. This year the payment date was moved back to July and then 2500 were purged. They then had a month to get their affairs in order and this improved our drop rate. Three more times a purge occurred. They continued to call students and by the Thursday before classes began they dropped 500 students. These students were the ones the Senate was concerned about. They continued to register students into the second week of classes but only for those classes that have not met. Steve Haley mentioned that he was asked by his department head to add a student nearly three weeks after class began and she said she would look into it.

They are telling students it is their responsibility to have books for all classes. Tamara asked her to request emails be sent to instructors notifying them of the reason for adding students and she agreed. Bill Turner asked her about LDA's and she responded that by purging early we were getting a more stable student body. Vice President Tosh was not aware of the agreement with Dr. Miller made over a year ago that no students would be added to any classes after registration ended.

She also said that advisors would be moved on Union Campus to M Bldg and plans to move the Bursar there in the future. They will also consolidate on the Macon Campus. Advisors will rotate campuses in the future. She said that students will be purged from all classes even if they paid for only one.

E. Old Business

Clark addressed Tamara's concern that making an appointment with Paul Thomas Been problematic. Clark declared that as of now her ad hoc committee is inactive. Clark reported that regarding Doug Smith's concern about Macon parking he had met with the Campus Police and they are ticketing students on lakefront parking Areas. No student workers are issued parking decals.

Regarding the calendar issues he spoke with the calendar committee and the Spring break is a TBR date.

He will raise the late graduation date with Dr. Miller. Lee Smart moved we request the date be moved earlier and that the Senior Staff should be consulted. Tamara seconded and the motion passed.

F. New Business

Leslie asked for clarification on out of state travel. Lilliette suggested we report on this at next meeting. Questions were raised about a dean who may have acted unprofessionally regarding this matter and Clark said he would raise the issue with Dr. Miller.

Lilliette moved we look at the By Laws of the Senate and name a subcommittee to revise the constitution as needed. Lee Smart seconded and the motion passed. Lilliette will chair with Lee Smart, Bill Turner, Joyce Johnson, and Tamara McColgan as members.

G. Adjournment

The meeting was adjourned at 4:25.

*Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

2006-2007 Senate

President: Clark McKinney cmckinney 4574 _____

Division Senators:

Division Senators of Liberal Studies and Education - Five Seats.

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral

Science/Criminal Justice)

Mary Ann Bodayla (1yr) mbodayla Social Behav. Sci./Crim. Just. 5197 _____

Doug Branch (1yr) dbranch Fine Arts/Lang. and Lit. 4483 _____

Lilliette Smith (1yr) ljsmith Social Behav. Sci./Crim. Just. 4125 _____

Jim Jongewaard (2yrs) jjongewaard Education 5833 _____

Stacey Johnson (2yrs) smjohnson4 Fine Arts/Lang. and Lit. 4602 _____

Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (1yr) jredmond Information Tech., Graph. Arts. 4410 _____

Gary Spencer (1yr) gspencer Engineering Tech. 4404 _____

Jeffrey Steward (1yr) jstewart Indus & Environ Technologies 4665 _____

Lee Smart (2yrs) lsmart Accountancy/ Office Adm. 5076 _____

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (1yr) wturner Mathematics 6023 _____

Doug Smith (2yrs) dsmith Natural Sciences 4128 _____

Shirley Brown (2yrs) sbrown Nursing 5425 _____

Roma Magtoto (1yr) rmagtoto Nursing 5435 _____

Department Senators:

Division: Business, Career Studies & Tech.

Departments:

- a. Business Administration/Accountancy and Paralegal Studies
- b. Office Administration/Information Technologies and Hospitality Mgt.
- c. Engineering Technologies
- d. Industrial & Environmental Technologies

Leslie Peeples (1yr) lpeeples Off Adm/Info Tech & Hosp. Mgt. 4006 _____

Lillie Lewis (1yr) llewis Accountancy 4547 _____

Lisa Jones (1yr) lgjones Engineering Tech. 4983 _____

Carl Wagner (1yr) cwagner Industrial and Environ. Tech. 4160 _____

Division: Liberal Studies & Education

Departments:

- a. Developmental Studies
- b. Fine Arts, Languages, and Literature
- c. Education
- d. Social & Behavioral Science/ Criminal Justice

Mickey Beloate (2yrs) mbeloate	Developmental Studies	6017_____
Steve Haley (2yrs) shaley	Social/Behav. Sci./Crim Just	5635_____
Toni Campbell (2yrs) tcampbell	Education.	5353_____
Yvonne Jones (2yrs) yjones	Fine Arts/Language and Literature	5215_____

Division: Math, Natural Sciences & Health Sciences

Departments:

- a. Mathematics
- b. Natural Sciences
- c. Nursing
- d. Allied Health

Tamara McColgan (1yr) tmccolgan	Mathematics	5530_____
Joyce Johnson (2yrs) jdjohnson7	Natural Science	6057_____
Loretta Regan (1yr) lregan	Nursing	5447_____
Delores Boland (2yrs) dboland	Allied Health	5542_____

" Senators are exempt from serving on other standing committees.