

Faculty Senate Meeting Minutes  
Southwest Tennessee Community College  
Union Campus  
February 6, 2007

A. Call to Order and Roll Call

The meeting was called to order at 3 p.m. by President Clark McKinney

The following Senators were present:

M. Bodayla, G. Spencer, L. Smart, B. Turner, L. Peeples, S. Haley, D. Boland, L. Lewis, C. Wagner, L. Regan, T. Campbell, G. Worthy, D. Smith, B. Turner, R. Magtoto, J. Redmond, Y. Jones, J. Johnson, C. Fowinkle, J. Jongewaard, D. Branch, S. Brown

The following Senators were absent:

T. McColgan,

The following Senators sent Proxy

S. Johnson, L. Jones, M. Beloate

B. Reading and Approval of Minutes

The minutes were approved as written.

C. Reports - Senate Officers and Senate Committees

None

D. New Business

The Senate recognized Dr. Andrea Miller's contributions to the college and a short reception was given in her honor.

Clark referred two items to the Academic Matters Committee:

1. A request by Debbie Hunt to recommend that foreign students have their foreign language requirement satisfied for their first language.
2. A request by Dr. Miller that we look into the college policy regarding what qualifies as a "student in good standing." She felt the policy was quite lenient.

**Faculty Awards**

Clark raised the issue of who should provide input for the awards. He feels it should be faculty only. Several problems with the faculty survey that was presented to the Senate by the ad hoc committee were discussed. Lilliette Smith

suggested we refer the survey back to the ad hoc committee. Lee Smart seconded and the motion passed.

### **Graduation Concerns**

Vice President Tosh was kind enough to appear before the Senate for questions. She explained that as of now we will still graduate May 19 at DeSoto Center. She said it was also reserved for 2008 with the date moved up one week. It was brought to her attention that the Senate had strongly recommended the graduation date be moved closer by a week to the day grades are due. We are the only college in the state to graduate over a week later. She said she was not aware of our concerns and would bring it to Senior Staff's attention.

Haley moved the Senate oppose the current graduation date and location. The motion was seconded by Lee Smart and passed without opposition.

Branch moved the Senate ask the President to divide graduation by division. Doug Smith seconded and the motion passed without opposition.

### **TBR Faculty Sub-council Report**

Clark passed out a handout from TBR for the lottery distribution data. He reported on the sub-council meeting regarding new Federal rules on civil procedure. We will have a "record retention" person at our college to oversee the new rules.

There will be a task force to review our admissions policy.

### **Senate Election**

Lilliette Smith passed out a handout that included a time line for the elections and listed the vacancies for division and department senators. She will send a notice to the administration.

### **Doug Smith's Concern**

Doug raised the question of no shows in classes. He passed out his suggestions for the Senate to discuss at the next meeting.

### **Yvonne Jones Concern**

Yvonne brought up the problem of assigning 27 students in writing classes. Clark suggested she bring it up with her department head.

E. Adjournment

The meeting was adjourned at 4:55

\*Senate Sharepoint Web Site: <http://internal.southwest.tn.edu/fac-senate/>

2006-2007 Senate

President: Clark McKinney cmckinney 4574

Division Senators:

Division Senators of Liberal Studies and Education - Five Seats.

(Developmental Studies, Education, Fine Arts/Language and Literature, Social and Behavioral Science/Criminal Justice)

Mary Ann Bodayla (1yr)	mbodayla	Social Behav. Sci./Crim. Just.	5197
Doug Branch (1yr)	dbranch	Fine Arts/Lang. and Lit.	4483
Lilliette Smith (1yr)	ljsmith	Social Behav. Sci./Crim. Just.	4125
Jim Jongewaard (2yrs)	jjongewaard	Education	5833
Stacey Johnson (2yrs)	smjohnson4	Fine Arts/Lang. and Lit.	4602

Division Senators of Business, Career Studies and Technology - Five Seats.

(Accountancy/Office Adm./Career Studies, Business Adm. and Paralegal Studies, Information Tech/Graphic Arts, Engineering Tech., Industrial and Environ. Tech.)

Jerry Redmond (1yr)	jredmond	Information Tech., Graph. Arts.	4410
Gary Spencer (1yr)	gspencer	Engineering Tech.	4404
Lee Smart (2yrs)	lsmart	Accountancy/ Office Adm.	5076
Cindy Fowinkle (1 yr)	cfowinkle	Engineering Tech	4150
Gloria Worthy (2 yr)	gworthy	Accountancy/Office Adm	

Division Senators of Math, Natural Sciences, & Health Sciences - Four Seats.

(Nursing, Mathematics, Natural Sciences, Allied Health)

Bill Turner (1yr)	wturner	Mathematics	6023
Doug Smith (2yrs)	dsmith	Natural Sciences	4128
Shirley Brown (2yrs)	sbrown	Nursing	5425
Roma Magtoto (1yr)	rmagtoto	Nursing	5435

Department Senators:

Division: Business, Career Studies & Tech.

Departments:

a. Business Administration/Accountancy and Paralegal Studies

- b. Office Administration/Information Technologies and Hospitality Mgt.
- c. Engineering Technologies
- d. Industrial & Environmental Technologies

Leslie Peeples (1yr)	lpeeples	Off Adm/Info Tech & Hosp. Mgt.	4006
Lillie Lewis (1yr)	llewis	Accountancy	4547
Lisa Jones (1yr)	lgjones	Engineering Tech.	4983
Carl Wagner (1yr)	cwagner	Industrial and Environ. Tech.	4160

Division: Liberal Studies & Education

Departments:

- a. Developmental Studies
- b. Fine Arts, Languages, and Literature
- c. Education
- d. Social & Behavioral Science/ Criminal Justice

Mickey Beloate (2yrs)	mbeloate	Developmental Studies	6017
Steve Haley (2yrs)	shaley	Social/Behav. Sci./Crim Just	5635
Toni Campbell (2yrs)	tcampbell	Education.	5353
Yvonne Jones (2yrs)	yjones	Fine Arts/Language and Literature	5215

Division: Math, Natural Sciences & Health Sciences

Departments:

- a. Mathematics
- b. Natural Sciences
- c. Nursing
- d. Allied Health

Tamara McColgan (1yr)	tmccolgan	Mathematics	5530
Joyce Johnson (2yrs)	jdjohnson7	Natural Science	6057
Loretta Regan (1yr)	lregan	Nursing	5447
Delores Boland (2yrs)	dboland	Allied Health	5542

Senators are exempt from serving on other standing committees.