

A. Call to Order and Roll Call

The meeting was called to order at 3 p.m. by Joyce Johnson, president.

The following Senators were present:

Ron Gephart, Jody Couch, Rosie Taylor, Steve Haley, Bill Turner, Joan McGrory, Leslie Peeples, Mahnaz Ghaffarian, Stephen Williams, Ladonna Young, Pam Jones, William Weppner, Jesse Lipford, Jason Whitt, and John Pritchard

The following Senators sent a Proxy:

Lee Smart, Cindy Abadie, Donald Thomas

The following Senators were absent:

Dale Railston, Arnitria Taylor, Michael Scott, Ravi Mehra, Delores Boland,

B. Reading and Approval of Minutes

The minutes were approved with one revision: Steve Haley stated that he sent a proxy to the October meeting but the proxy did not show.

C. Reports from Senate Officers and Committees

- FDEC – Committee Chair Mahmuda Sultana presented the attached committee recommendations.
  - The committee described their commission as two-fold: (1) Addressing the amount of time that faculty spends on the evaluation process, and (2) Consistency of administering the form across departments. The committee reported that item (2) consistency was beyond their scope and so tabled this item in their committee.
  - A motion was made to accept the committee report.
  - Individual motions were made for each proposed change in the committee report. The results were as follows:
    - **Accepted:** The committee recommended making this role *Assumed* Role 1: Effective Teaching and Student Learning, Base Level Expectation “Remaining current in the respective discipline/specialization”
    - **Accepted:** The committee recommended to combine Role 1: Effective Teaching and Student Learning, Base Level Expectation “**Providing students with current syllabi and other pertinent course materials and adhering to policies therein**” with “**Identifying course objectives for each course taught**”. Faculty would submit a sample of the syllabi. The specific text was not submitted.
    - **Accepted with modification:** The committee recommended adding an additional performance standard

to Role 1: Effective Teaching and Student Learning, Base Level Expectation that read: “Served as a lead faculty on a study abroad program.” A motion was made to delete the word “lead”. This motion was accepted and the approved additional performance standard reads: “Served as a faculty on a study abroad program.”

- **Accepted:** The committee recommended changing the description for required documentation text for Role 3: Service/Outreach, Base Level Expectation “Actively participating on at least one committee or a task force.” Currently, the required documentation text reads: “List of committee/task force assignments.” *The new required documentation text reads: “List of committee/task force assignments, minutes, or other appropriate documentation of activity.”*
  - **Accepted:** The committee recommended adding an additional performance standard to Role 3: Service/Outreach, Base Level Expectation as follows: “Participating in College sponsored recruitment activities.”
  - **Accepted with modification:** The committee recommended descriptive text for this item that read: “Explanation: Attending 6 student activities per year, such as poetry, readings, music performances, athletics, etc.” A motion was made to change “6” activities to “4”. This motion was accepted and the descriptive text: “Explanation: Attending 4 student activities per year, such as poetry, readings, music performances, athletics, etc.”
  - **Rejected:** The committee recommended increasing from 1 to 2 the requirements on Role 4: Educational/Leadership/Scholarship/Creative activities/Research, Base Level Expectation “Attending at least ~~one~~ **two** additional faculty development workshop.”
  - **Accepted:** The committee recommended adding an additional performance standard to Role 5: Professional Responsibility Base Level Expectations as follows: “Attending Convocation (assumed)”. Please note that a typo exists in the attached handout in that the word “assumed” is missing from the proposal.
  - **Accepted:** The committee recommended adding an additional performance standard to all roles as follows: “In all areas, the department chair should have the flexibility of giving additional points in the area of “Other”. An example is serving as an officer of the faculty senate and serving on a board.”
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- A motion was made and accepted to present a resolution to the Provost that – “Fully tenured and fully promoted faculty members will submit items into the evaluation process every 3 years.”
- TBR Subcouncil – Report from Jason Whitt
  - The articulation committee for universal transfer paths for TBR community colleges and UT/TBR four year universities (*comprised of 6 TBR faculty and 6 UT faculty*) have completed 16 degree programs. At the time of the Senate meeting, these agreements had been approved in the Student, Faculty, and Academic Sub-Councils. It was due to be on the agenda for approval in the President Sub-Council in their meeting within the next few weeks.
    - 35 degrees are under review.
    - 16 degrees have been finalized.
    - A sample of the Biology degree was distributed (attached).
    - A link will soon be available on the TBR Web site for viewing the approved degree paths.
    - Effective date for new curriculums: Fall 2011.
  - Recruiters will have new requirements for vetting and will be required to show proof of success.
  - *Discussion Items* -- Discussions are on-going in regards to college sick-banks. The subcouncil is investigating the following options:
    - Loosening restrictions on sick bank for granting sick leave to employees who need it to care for sick children or other sick family members.
    - Granting employees the option to donate their sick leave to the sick bank upon retirement.
  - Discussions regarding inconsistencies in the administration of RODP programs are being investigated including the need for a common last date of registration (currently determined by individual colleges), a standardized semester start date, and common acceptance of book vouchers.
  - New protections on Academic Freedom are being investigated that expand the current protection on classwork. Discussions are ongoing for protection on faculty who express views in college-related activities outside of the classroom. A sample from Minnesota State was distributed as an example of the text that the TBR sub council is considering. (See below).
  - A sub council president-elect was announced: Howard Dowdy

D. Old Business

- Renovations - Joyce Johnson brought an update to concerning facilities repairs to the Faculty Lounge / Faculty Senate meeting location on the Union campus. She noted that an email was addressed to Stephanie
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Stephens with a deadline for submitting a formal report on fixing the HVAC problem at Union. Ms. Stephens responded by saying that she would get the report to the Senate as soon as she could.

E. New Business

- Student Complaints - Jesse Lipford made a request for clarification on the new Student Complaint procedures.
- Promotion & Tenure and Appeals committees: Using names that were submitted from each department chair, names were randomly drawn for the Promotion & Tenure and Appeals committees. The results are as follows:
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<p><b>Promotion &amp; Tenure Committee</b></p> <ol style="list-style-type: none"><li>1. Lois Washington - Education</li><li>2. Glenn Faught - Allied Health</li><li>3. Melvin Tuggle - Social &amp; Behavioral Sciences</li><li>4. Dwight Campbell - Business</li><li>5. Rodney Whitaker - Language</li><li>6. Brenda Jinkins - Mathematics</li><li>7. Roma Magtoto - Nursing</li></ol> <p><b>Alternates - Promotion &amp; Tenure Committee</b></p> <ul style="list-style-type: none"><li>* Rose Cummings - Nursing</li><li>* Clair Berry - Language</li><li>* Irv Jason - Business</li></ul>	<p><b>Appeals Committee</b></p> <ol style="list-style-type: none"><li>1. Ron Gephart - Theater</li><li>2. May Hsieh - Technologies</li><li>3. Vava Cook - Education</li><li>4. Ken Dunn - Graphic Arts</li><li>5. Lisa Jones - Technologies</li><li>6. Ken Carpenter - Natural Science</li><li>7. Mike Kelly - Mathematics</li></ol> <p><b>Alternates - Appeals Committee</b></p> <ul style="list-style-type: none"><li>* Malinda Wade - Social &amp; Behavioral Sciences</li><li>* Dieter Tillman - Natural Science</li><li>* Megan Murphy - Allied Health</li></ul>
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The next meeting will be in the on the Union campus.

The meeting was adjourned at 4:52 PM.

### **Statement of Academic Freedom**

Statement of Academic Freedom: University of Minnesota Board of Regents, 2009

“Academic freedom is the freedom to discuss all relevant matters in the classroom, to explore all avenues of scholarship, research, and creative expression, and to speak or write without institutional discipline or restraint on matters of public concern as well as on matters related to professional duties and the functioning of the University. Academic responsibility implies the faithful performance of professional duties and obligations, the recognition of the demands of the scholarly enterprise, and the candor to make it clear that when one is speaking on matters of public interest, one is not speaking for the institution.”

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## 2010-2011 Senate

President: Joyce Johnson     [jdjohnson7@southwest.tn.edu](mailto:jdjohnson7@southwest.tn.edu)

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### Division Senators

<b>Division Senators of Arts and Sciences - Six Seats.</b>				
Language and Literature, Social and Behavioral Sciences, Mathematics, Natural Sciences, and Communications & Graphic and Fine Arts				
<b>Senator</b>	<b>Term</b>	<b>email</b>	<b>Department</b>	<b>Ext.</b>
Ron Gephardt	(09-11)	rgephart	Communications, Graphics & Fine Arts	5159
Ruthie Couch	(09-11)	jcouch	Mathematics	4608
Michael Scott	(09-11)	mscott	Communications, Graphics and Fine Arts	4535
Rosie Taylor	(10-12)	rdtaylor	Natural Sciences	
Steve Haley	(10-12)	shaley	Social and Behavioral Sciences	5635
Bill Turner	(09-11)	wturner	Mathematics	4254

<b>Division Senators of Career Studies - Five Seats.</b>				
Business, Technologies, Education, Allied Health, Nursing				
<b>Senator</b>	<b>Term</b>	<b>email</b>	<b>Department</b>	<b>Ext.</b>
Joan McGrory	(09-11)	jm McGrory	Business	4485
Ravi Mehra	(10-12)	rmehra	Business	
Lee Smart	(10-12)	lsmart	Business	5076
Arnitria Taylor	(09-11)	ahawkins	Technologies	4735
Sindy Abadie	(10-12)	csabadie	Business	6021
		dboland	Allied Health	5416

**Department Senators:**

**Division: Business, Career Studies & Technology**

**Departments:**

- Business
- Technologies
- Nursing
- Allied Health
- Education

Senator	Term	email	Department	Ext.
Leslie Peeples	(09-11)	lpeeples	Technologies	4006
Mahnaz Ghaffarian	(09-11)	mghaffarian	Business	5509
Stephen Williams	(09-11)	sfwilliams	Technologies	4989
Dale Railston	(09-11)	drailston	Technologies	4160
Ladonna Young	(10-12)		Education	
Delores Boland	(10-12)		Allied Health	
Pam Jones	(09-11)	Pljones7	Nursing	5439

**Division: Liberal Studies & Education**

**Departments:**

- Languages, and Literature
- Communication and Graphic and Fines Arts
- Social & Behavioral Science
- Mathematics
- Natural Science

Senator	Term	email	Department	Ext.
William Weppner	(09-11)	wweppner	Mathematics	5524
Donald Thomas	(10-12)	dlthomas	Natural Science	
Jesse Lipford	(10-12)	jlipford	Social and Behavioral Sciences	
John Prichard	(09-11)	jpritchard	Languages & Literature	5645
Jason Whitt	(09-11)	jwhitt	Mathematics	5245