

Faculty Senate Minutes
Southwest Tennessee Community College
Macon Cove Campus
MA B 149
February 9, 2016

1. Call to Order and Roll

Faculty Senate President Bill Summons called the meeting to order at 3:05 PM. Faculty Senate Secretary Doug Branch called the roll:

William Summons, **Senate President**

Division Senators, Arts and Sciences

Doug Branch (15-17) **Secretary**
Joyce Johnson (15-17)
Shannon Little (14-16) Proxy
Mahmuda Sultana (14-16) Proxy
Bill Turner (15-17)
MaLinda Wade (15-17) Absent

Division Senators, Career Studies

Lisa Hadley (14-16)
Tim Harrison (14-16) **Parliamentarian**
Joan McGrory (15-17) **Treasurer**
Dewey Sykes (15-17) **Vice-President**

Department Senators

Michelle Hill (14-16) **Allied Health**
Mahnaz Ghaffarian (15-17) **Business**
Michael Scott (15-17) **Communications and Fine Arts** Proxy
David Huffman (15-17) **Languages and Literature**
Mathilda Doorley (14-16) **Natural Sciences**
Monique Cage (14-16) **Nursing** Absent
Shantell Chism (15-17) **Mathematics** Absent
Leslie Peeples (15-17) **Technologies**
Ed Reid (15-17) **Social and Behavioral Sciences**

2. Approval of Minutes, Procedural Matters

The body approved the minutes from the November, 2015 Faculty Senate meeting. Secretary Doug Branch will ask that those minutes be posted to the Faculty Senate website.

Bill Summons informed the senate that, although the item was not on the agenda, Interim Provost Barbara Roseborough had asked address the group about summer school matters. He asked if we might add this to the agenda. We agreed, by consensus.

3. Reports from Senate Officers and Senate Committees

- A. Dewey Sykes reported on behalf of the ad hoc senate committee charged with making proposals concerning the training of department chairs. He noted that the Senate had voted “yes” on the committee’s resolution in support of department chair training. He reported, too, that President Tracy Hall had indicated her approval of the resolution.

It was moved and approved that President Hall be asked to indicate her approval of the resolution to the senate in writing.

The group also decided that the secretary should be responsible for making sure that resolutions and responses be added to the Faculty Senate website.

- B. Dewey reported, too, that he would be soon sending out messages to the faculty soliciting candidates for new Faculty Senate elections. Elections will be held for departmental and divisional seats and also for Faculty Senate President. The announcements will go to the appropriate people.
- C. Bill Summons asked the senate to consider our meeting schedule, specifically the campus or campuses on which we wished to hold our meetings. We should think about this and make a decision at our March meeting, which will be held at the Union Ave. campus.

4. Guests of the Senate

At this point, Interim Provost Barbara Roseborough and Marcia Hunter, Coordinator of Service Learning and Learning Communities, addressed the senate about various topics, especially “high impact practices,” or educational practices Southwest will be focusing on at the behest of TBR, which has asked us to decide on specific areas for concentration.

Southwest has chosen four areas: Service Learning, Learning Communities, Study Abroad, and Work-Based Learning.

Barbara also discussed the funding formula, specifically outcome and performance-based funding from the state. She shared with us in some detail how the process works, including several handouts. She discussed,

too, new transfer policies, mandated by TBR. Specifically, we would be looking at a graduation applicant's institutional GPA to decide whether a student was qualified to graduate.

Further, Barbara presented information about summer school teaching. She reported that President Hall has said that she wishes full-time faculty to have preference over adjuncts when summer school classes are assigned. Barbara also reported that President Hall would favor, in some cases, faculty being given assignments other than classroom teaching, for summer pay, if there were an insufficient number of summer students to fill classes. But Barbara expressed her and the institution's hope that summer school enrollment might be helped by Tennessee Promise students, who can get tuition money for the summer if they are full-time students.

A larger discussion of summer school and other topics ensued, during which several suggestions were made, including better publicizing of the summer school schedule by using the rolling monitors around campus.

Joan McGrory asked that Barbara put into writing any new summer school policies and send them to the senate. Barbara agreed. Joan asked, too, that Barbara send a note to the faculty clearing up pass/retake policies for students who fail a learning support class but pass the corequisite for that class. Barbara agreed.

Ed Reid noted that there is a problem with the very early date for the Intent to Graduate Form, suggesting that the date might negatively impact our low graduation rates. Barbara explained that others have noticed this problem but that at present the issue is with insufficient personnel to process the forms if the date is too much later. She agreed that this is an important issue.

Senators noted that the fact that the deadline for the Intent to Graduate form is not on the published academic calendar causes confusion as well.

5. Reports from Senate Officers and Senate Committees, Continued

- D. Mathilda Doorley, Chair of the Faculty Awards Committee, presented a draft of proposed changes for the faculty awards procedure.

It was moved that the eligibility for the Farris Award be made once-in-a-lifetime. The motion failed. It was moved and passed that the draft be amended so that a faculty member could win the Farris Award only ten years (rather than five years) after having won it previously. That motion passed. We stipulated that the document should make clear that the accomplishments for which the award was made multiple times should

take place after the original award was given. Winners should not be given the award multiple times for the same accomplishments.

6. Adjournment

The meeting was adjourned at 5:40 PM.

Respectfully Submitted,

Doug Branch
Faculty Senate Secretary