

**Faculty Senate Minutes**  
**Southwest Tennessee Community College**  
**Tuesday, September 12, 2023, 3:00 PM**  
**Union Ave. Campus, UF 319**

1. Call to order and roll

Joyce Johnson called the meeting to order at 3:00. Doug Branch took the roll.

Joyce Johnson (22-24) **President**

Division Senators, Humanities, Social Sciences, and Mathematics

Doug Branch (23-25) **Secretary**

Thomas King (23-25) **Parliamentarian**

Julie Lester (23-25)

Lake Newton (22-24)

Annie Sultana (22-24)

Division Senators, Business and Technologies

Timothy Harrison (23-25)

Lisa Hadley (22-24)

Division Senators, Health and Natural Sciences

Carlito Chiong (23-25)

Shilpa Desai (22-24) **Treasurer**

John Murrell (22-24)

Department Senators

Lindsey Shaidnagle (22-24) Allied Health

Arnetria Taylor (23-25) Business and Legal Studies (absent)

Tad Lauritzen Wright (23-25) Communications, Graphic and Fine Arts

Shaun Quinn (22-24) EMS (absent)

Stewart White (22-24) Technologies **Vice-President**

Emily Ford (23-25) Languages and Literature

Darrick Slaughter (22-24) Natural Sciences

Emily Taylor (22-24) Nursing (absent)

Khalil Rassy (22-24) Mathematics

Shannon Little (23-25) Social and Behavioral Sciences (absent)

2. The reading and approval of the minutes.

The body approved the minutes from the April, 2023 faculty senate meeting.

3. Special Guest: Carol Ash, Vice President, Academic Affairs

Dr. Ash introduced herself, as this was her first visit with the faculty senate. She emphasized that she is available to support and to serve as an advocate for faculty. She addressed faculty concerns about the faculty evaluation tool and changes being made. She is open to wording changes, some of which had been proposed by the senate, and assured the senate that the new vice-president of people and culture is similarly open. She knows that the instrument has been a point of concern for some time and hopes that with new administrative leadership we might have an opportunity to see the instrument with new eyes. She encouraged faculty who may wish to speak to her to go through regular channels of communication and, when a meeting is necessary to schedule through Albert Williams.

4. Reports from senate officers and senate committees

A. Stewart White: Report on regular SEC meeting with Carol Ash, VPAA

Stewart reported Dr. Ash's saying that Southwest is not in dire straits financially or in terms of enrollment: our enrollment is just a few students shy of the 7000 goal, and the budget deficit is being whittled down.

A discussion ensued about the prorating of faculty compensation for classes that do not make minimum enrollments but nevertheless must be offered. Dr. Ash believes that those faculty should be paid at a regular, not prorated rate, for such classes, if the class is part of the faculty member's regular load.

During Stewart's report, an issue arose with complaints that digital twin sections, with two different CRN's, are sometimes being counted as just one class, even when the number of students, when added together, is higher than the cutoff for one class. The SEC was asked to address this issue at our next meeting with Dr. Ash.

Stewart noted that there have been persistent faculty concerns that faculty overloads and release time might be discontinued. He reported that Dr. Ash did not see any plan in the future for this to happen. Similarly, Dr. Ash does not anticipate future plans to change summer school policies concerning teaching opportunities for faculty. Concerns about whether summer school is on the chopping block. Ash says no.

Stewart reported the SEC's telling Dr. Ash about faculty unrest when administrators have the opportunity to teach classes as overloads even as faculty struggle to make their loads. The faculty sense is that such classes should first be offered to faculty members.

Stewart noted that the special assistant to the VPAA position no longer exists and that the “faculty concerns” email address, which the special assistant formerly administered, has been closed. Faculty should address concerns to their department and division senators.

After this announcement, many senators expressed a sense that the “faculty concerns” email address should be revived and that somebody should administer it. One senator volunteered to do so. Joyce Johnson agreed to ask Sindy Abadie, the former special assistant, what precisely was involved in administering the email address.

B. Stewart White: Report on Faculty Senate elections

Elections were delayed the last time new senators were elected. Stewart thinks a committee would be helpful. He plans to send a communique soliciting volunteers.

C. Thomas King: Grade Appeals Committee report

TeKay noted that Dr. Hall has requested that a non-voting member from student affairs be added to the grade appeals committee. She believes this might make students with appeals feel less “ganged up upon.” TeKay favors this addition to the committee, suggesting that perhaps the dean of students could serve in this capacity. He acknowledged, however, that there has been some faculty resistance about having this addition to the committee, as the member from student affairs might not necessarily fully understand faculty roles and responsibilities. TeKay wishes to improve grade appeals form, as well, in order to more effectively let students know what kinds of issues are eligible for appeals and which are not. He noted as well that we his committee is fielding many more appeals than it has in the past.

5. Old Business

Joyce Johnson is currently updating the roster of faculty senate committee members, asking for new volunteers when necessary. That roster appears in the minutes as Appendix A.

An idea emerged that we might task the faculty welfare committee with monitoring the faculty concerns email address.

6. New Business

- A. Questions about dual enrollment arose, specifically concerning to whom faculty members might bring questions and concerns. (Mike Stevens is the person.) There were complaints that students did not have books, which the school district should be supplying, and that students do not have ID numbers and often aren’t even fully enrolled at the beginning of the semester. Students also lack training in PAWS.

Senators expressed a concern that, while dual enrollment seems to be a college priority, the system is not yet well-organized.

- B. Department senators were reminded to please be in touch with their departments concerning senate business. Assistance from division senators is welcome in this regard as well.
- C. Joyce Johnson

Joyce noted that an academic affairs directory and academic affairs organizational chart should be added to the September minutes. Those documents are appended as Appendix B and Appendix C.

## 7. Adjournment

Joyce adjourned the meeting at 5:12 PM

Respectfully Submitted,  
Doug Branch  
Faculty Senate Secretary

Appendix A

Faculty Senate Standing Committees 2023-2024

Grade Appeals	Faculty Development & Evaluation	Faculty Handbook	Faculty Welfare
<b>Thomas King – Chair</b>	<b>Joanitha Barnes- Chair</b> <b>John Murrell- Co-Chair</b>	<b>Tiffany Akin- Chair</b>	<b>LaPetria Rhoe – Chair</b>
Tiffany Akin	Mahnaz Ghaffarian	Carlito Chiong	Rachel Trigg
Amanda Banker	Sharron Hightower	Shelley Trigg	Karen Pierce
Khalil Rassy	Victoria Gray	Mark Kaplowitz	Douglas Branch
Dieter Tillman	Akwasi Kusi-Appiah	Tim Harrison	Khalil Rassy
Emily Ford	Shannon Little	Alex Paulus	Joanitha Barnes
Nanette Graddy	Mahmuda Sultana	David Huffman	Michelle Hill
Victoria Gray	Hannah Province	Tad Lauritzen Wright	Eric Huber
Joan McGrory	Tim Harrison	Mary Pratt	Salahuddin Masum
Rachel Mixson	Nathan Washington	Lisa Coleman	Tad Lauritzen Wright
Mahmuda Sultana	Lindsey Shaidnagle		Darcy Sims
Kimberly Taylor	John Murrell		
Martin Wakefield	Joanitha Barnes		
Mahnaz Ghaffarian	Lake Newton		
Lydia Linebarger	Shilpa Desai		
Michael Rounds			

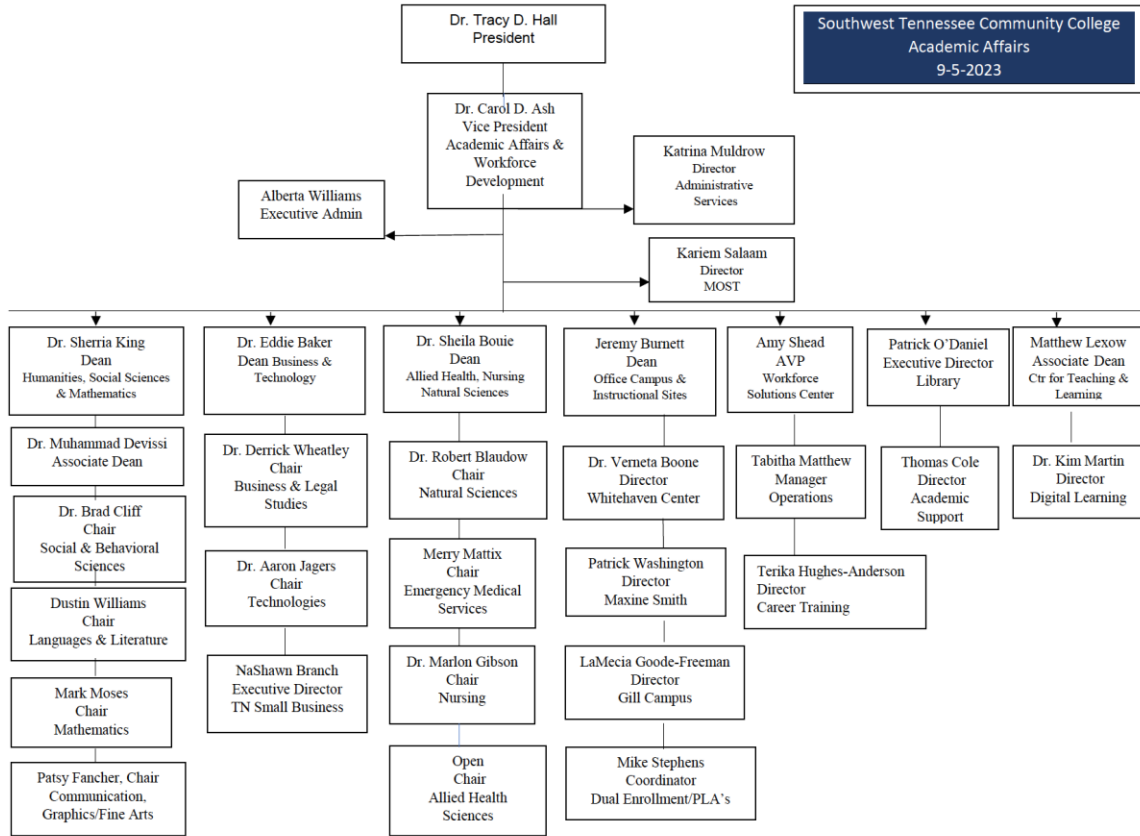
Academic Matters	Faculty Awards
<b>Marjorie Rothschild – Co Chair</b> <b>John Murrell – Co Chair</b>	<b>Thomas King – Chair</b>
Gary Buss	Ashley Geisewite
Mark Kaplowitz	Jennifer Townes
Tad Lauritzen Wright	Jhona Gipson
Jason Whitt	Jamie Warrow – External Community Rep.
Cynthia Elliott	Rachel Trigg
Massoumeh (Ziba) Hooshdaran	

Appendix B

<b>Academic Affairs - Directory - 9-11-2023</b>				
<b>Name</b>	<b>Title</b>	<b>Area</b>	<b>Office Phone</b>	<b>Administrative Assistant</b>
Dr. Carol D. Ash	Vice President	Academic Affairs and Workforce Development	901-333-4145	
Amy Shead	Associate Vice President	Southwest Workforce & Community Solutions	901-333-4263	
Alberta Williams	Exec, Admin Asst to VP	Academic Affairs	901-333-4145	
Dr. Sheila Bouie	Dean	Health and Natural Sciences	901-333-5532	LaShonda Ray
Dr. Eddie Baker	Dean	Business and Technology	901-333-4721	Karen Taylor
Mr. Jeremy Burnett	Dean	Off-Campus Sites and Centers	901-333-4524	Phyllis Mackey
Dr. Sherria King	Dean	Humanities, Social Sciences, and Mathematics	901-333-4131	Alicia Sawyer
Dr. Devissi Muhammad	Associate Dean	Humanities, Social Sciences and Mathematics	901-333-4655	Alicia Sawyer
Matthew Lexow	Associate Dean	The Center for Teaching and Learning Excellence	901-333-4407	Phyllis Mackey-Shared
Dr. Robert Blaudow	Department Chair	Natural Sciences	901-333-5108	Irina Alekeyeva-Logsdon
Dustin Williams	Department Chair	Languages & Literature	901-333-4604	Valencia Jasso
Patsy Fancher	Department Chair	Communication & Graphic Arts	901-333-4151	Cathy Levine-Shared
Dr. Derrick Wheatley	Department Chair	Business & Legal Studies	901-333-4245	Nikki Free
Dr. Marlon Gibson	Department Chair (Interim)	Nursing	901-333-5345	LaShonda Ray-Shared
Mark Moses	Department Chair	Mathematics	901-333-4434	Patricia Stevens
Contact : Dr. Bouies	Department Chair	Allied Health	901-333-5769	Melanie K. Hughes
Merry Mattix	Department Chair	Emergency Medical Services	901-333-5412	Tara Clinton
Dr. Brad Cliff	Department Chair	Social and Behavioral Sciences	901-333-4115	Cathy Levine - Shared
Dr. Aaron Jagers	Department Chair	Technology & Engineering	901-333-4288	Bernice Neal
Kariem Salaam	Director	MOST	901-333-5335	
Katrina Muldrow	Director	Academic Admin Services	901-333-4297	
NaShawn Branch	Executive Director	Tenn Small Business (TSBDC)	901-333-5085	Monica Crawford
Joyce Johnson	President	Faculty Senate	901-333-6057	
Patrick O'Daniel	Executive Director	Library	901-333-4760	

Dr. Kim Martin	Director	Digital Learning	901-333-4442	
Thomas Cole	Director	Academic Support	901-333-4440	
Dr. Verenta Boone	Director	Whitehaven Center	901-333-6461	LaShandra Jackson
Patrick Washington	Director	Maxine Smith	901-333-6049	Brenda Townsend
LaMecia Goode-Freeman	Director	Gill Campus	901-333-5970	
Mike Stephens	Coordinator	Dual Enrollment/PLA's	901-333-4658	

# Appendix C



Southwest Tennessee Community College  
Academic Affairs  
9-5-2023