

### **Instructions for Completing Special Admission Program Application**

A limited number of students may be selected each year to enroll in certain allied health sciences and nursing programs at Southwest Tennessee Community College (Southwest). This limitation results from a number of reasons, primarily a lack of clinical sites in which to perform the practical requirements of each specialized area of study. Admission to each of the programs is highly competitive. Each applicant is therefore encouraged to give special attention to this application process and to organize thoughts carefully. Deadline dates must be observed.

Please complete the following:

1. Complete the requirements for acceptance in the degree and certificate admission category at Southwest.
2. Request required credentials. Applicable admission credentials such as high school transcripts, college transcripts, ACT test scores and/or AAPP test scores, etc. must be on file in the Admissions and Records Office prior to the admission credentials deadline date as listed for each program on this application. Keep in mind that official documents must be mailed to the Admissions and Records Office and received by the deadline date.
3. State, on a separate sheet of paper, your reason for desiring admission into the program for which you are applying, and describe any related work experience.
4. Applicants to the Nursing Program must submit to the Admissions and Records Office: NLN pre-nursing examination scores from exams taken within the past five years. This examination may be scheduled through the Southwest Testing Center. For test registration packets, examination dates, reservations and information, call (901) 333-4170. Also submit transcripts from previous nursing schools.
5. Applicants to the LPN Mobility Track Program must submit to the Admissions and Records Office: proof of LPN Licensure, CPR Certification and proof of current practice within the last year.
6. Applicants to the Radiologic Technology Program must submit to the Admissions and Records Office: Health Occupations Aptitude Test scores. This test is administered by the Southwest Testing Center. For examination dates, reservations and information call (901) 333-4170.
7. Applicants to the Emergency Medical Technology-Paramedic Program must submit to the Admissions and Records Office: a copy of current national registry EMT Basic License, or letter of eligibility for licensure, or official college transcript showing successful completion of EMT 1040, EMT 1090, and EMT 1050, A&P I, and make sure that an official copy of the high school transcript is on file.
8. Complete courses required for each program as listed in the Southwest catalog. <http://catalog.southwest.tn.edu>
9. Meet cumulative Quality Point Average requirement of the program for which application is being made.
10. Contact the nursing Department at (901) 333-5425 or Allied Health Department at (901) 333-5400 for information on the admission requirements of specific programs. This information is also listed in the Southwest catalog.

(NO FEE REQUIRED)

## Special Admission Program

## Application Deadlines and Admission Dates

Name of Program	Maximum Number of Students	Applications Deadline Date	Deadline Admissions Credentialists	Notification	Term Newly Accepted Classes Begin
Emergency Medical Technology Paramedic-EMTP	30	July 1	July 1	August	Fall
Medical Laboratory Technician-MLT	Space Available Space Available	July 1 November 1	July 15 November 15	August December	Fall Spring
Nursing-NURS					
A-Daytime	60	May 5	May 5	June	Fall
B-Evening/Weekend	60	October 15	October 15	November	Spring
CF-LPN Mobility Track	30	April 16	April 16	May	Summer 1
Paramedic Mobility Track	8	April 16	April 16	May	Summer 1
Dietetic Technician-DIET	16	November 1	November 30	December	Spring
Physical Therapist Assistant-PTA	20	April 1	April 1	End of Spring	Summer 1
Radiologic Technology-RADT	25	April 15	May 15	June	Summer 11
Pharmacy Technician-PHRM	15 15	Fall Semester - July 1 Spring Semester - November 1	July 15 December 1	August December	Fall Spring
Phlebotomy-PLT	15 15	July 1 November 1	July 15 November 15	August December	Fall Spring
Biotechnology Technician-BIOT	24 24	April 15 November 1	May 15 December 15	June January	Fall Spring

**DO NOT WRITE BELOW THIS LINE**

FOR ADMISSIONS USE ONLY

Applicant \_\_\_\_\_

ID \_\_\_\_\_

Application received by \_\_\_\_\_

Date Received \_\_\_\_\_

Program \_\_\_\_\_

**Southwest Tennessee Community College**  
**Application for Special Admission Programs**

To be considered for any Special Admission Program at Southwest, an applicant must submit this special application. **Applicants must meet the requirements for Degree Admission to the College.** Please read the instructions carefully. To avoid delay in processing, it is important that you furnish complete and correct information.

Return the completed application to:

Southwest Tennessee Community College  
Nursing Department/Application  
Union Avenue Campus  
P.O. Box 780  
Memphis, TN 38101-0780

*If mailed, please call (901) 333-5221 to verify receipt*

I. Personal data (please print)

Name \_\_\_\_\_ Date of birth \_\_\_\_\_  
Last First Middle/Maiden Southwest ID

Home/Mailing Address \_\_\_\_\_  
Number and Street City State ZIP Telephone

Former last name (if applicable) \_\_\_\_\_ Signature \_\_\_\_\_

Email Address \_\_\_\_\_ Date \_\_\_\_\_

*My signature represents permission to change my major to the appropriate program of study if I am accepted to the program and a corresponding major is not indicated on my application for admission.*

II. Regular College Admission

Check the list of Special Admission Programs on the facing page for application and admission deadline dates. Select the program of your choice and complete the appropriate spaces below:

1. Application for admission to \_\_\_\_\_ For class to begin \_\_\_\_\_ 20\_\_\_\_  
(Specific program) Term Year

***NOTE: This application will be considered only for the term entered above.***

2. If applying for admission into the Nursing Program, please check one of the following boxes:

- A. DAYTIME, two-year RN program that begins Fall Semester
- B. EVENING/WEEKEND, two-year RN program that begins Spring Semester
- C. LPN MOBILITY TRACK PROGRAM **for applicants who are already LPNs** that begins Summer I Semester
- D. PARAMEDIC MOBILITY TRACK PROGRAM **For applicants who are already Paramedics** that begins Summer I Semester
- E. READMISSION TO SOUTHWEST'S NURSING PROGRAM, Dates Attended \_\_\_\_\_

3. Have you previously applied for admission into a Special Admission Program at Southwest?

- YES If yes, which program? \_\_\_\_\_
- NO

**This Section To Be Completed By Admissions Office**

Date application received \_\_\_\_\_ Received by \_\_\_\_\_

Detach Here And Mail

### III. Education

List all educational institutions previously attended, including Southwest Tennessee Community College.

<i>College</i>	<i>City and State</i>	<i>Diploma/Certificate</i>	<i>Last date attended</i>

### IV. Health and Insurance Information

1. Are you presently covered under a medical insurance plan?  Yes  No If yes, what plan? \_\_\_\_\_
2. Have you had a physical in the last six months  Yes  No
3. Are you currently taking any medication?  Yes  No If yes, what? \_\_\_\_\_
4. In case of emergency, notify \_\_\_\_\_

*Name*

*Relationship*

*Telephone*

### ALLIED HEALTH DEGREE OR CERTIFICATE PROGRAMS

EMERGENCY MEDICAL TECHNOLOGY-PARAMEDIC – **EMTP**

MEDICAL LABORATORY TECHNOLOGY – **MLT**

NURSING (LPN MOBILITY TRACK)-SUMMER –**NRSG**

PHYSICAL THERAPIST ASSISTANT – **PTA**

PHARMACY TECHNICIAN – **PHRM**

BIOTECHNOLOGY – **BIOT**

NURSING (EVENING)-SPRING – **NRSG**

NURSING (DAYTIME)-FALL – **NRSG**

DIETETIC TECHNICIAN – **DIET**

LABORATORY PHLEBOTOMY – **PLT**

RADIOLOGIC TECHNOLOGY – **RADT**