



Tennessee Early Childhood Training Alliance
Southwest Tennessee Community College Site
737 Union Avenue, M 314
Memphis, TN 38103
Phone: (901) 333-5541
Fax: (901) 333-5750
www.tecta.info

August 29, 2024

Greetings Educators,

I hope this message finds you well as we prepare for the upcoming Fall semester!

The TECTA team at Southwest is excited to offer four Orientations for the 2024 Fall-2 semester: Administrator, Center-Based, Infant- Toddler, & School-Age. To accommodate your preferences, we'll be providing these Orientations both in-person and online. Please refer to the attached schedule for more details.

Additionally, we are always pleased to announce that TECTA scholarships are available for CDA courses, Technical Certificates, Associates, and Bachelor's Degrees. We are here to help you find the best options suited to your needs. If you've completed an Orientation and are interested in applying for a scholarship, please contact our office at tecta@southwest.tn.edu or call us at 901-333-5541.

Please note that all Southwest operations will remain remote on Fridays throughout the upcoming academic year. Our office hours are Monday through Thursday, and we are located on the Union Avenue campus. We are available to schedule both virtual and in-person meetings and to provide technical assistance as needed. And as always, we are dedicated to supporting your professional and academic success. Enclosed with this letter, you'll find our Fall-2 Orientation schedule, application, and additional details about TECTA services. For more information, please visit our website at www.tecta.info, email us at tecta@southwest.tn.edu, or call our office at 901-333-5541.

Thank you for your continued dedication to your work with children!

Jan Bonds
Director, TECTA Southwest
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Memphis TN 38103
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This Project is funded by the Center of Excellence of Learning Sciences at Tennessee State University through a contract with the Tennessee Department of Human Services.



Southwest Tennessee Community College Fall-2 2024 TECTA Orientation Schedule

TYPE	LOCATION	DATES	TIMES
<p>Administrator (For owners, directors, program coordinators, and other administrative staff ONLY)</p>	<p>Hybrid (In-person & eLearn) Southwest Tennessee Community College Macon Cove Campus 5983 Macon Cove, Memphis, TN 38134</p> <p>Computer Required (You must have an email address and access to a computer with internet to take this course.)</p>	<p>This orientation will meet two times in person: October 19 and December 7</p> <p>The remaining six modules will open in eLearn on: October 22, 29, November 5, 12, 19, and 26</p>	<p>In-person dates: Saturdays 8:15am-11:15am, 12:00pm - 3:00pm (45-minute lunch break)</p> <p>Online: Self-paced modules open on Tuesdays and close on Mondays in eLearn.</p>
<p>Center-Based (For teachers of children 3-5 years ONLY)</p>	<p>Southwest Tennessee Community College Union Ave Campus 737 Union Ave, Memphis, TN 38103</p>	<p>November 5, 7, 9, 12, 14, 16, 19, and 21</p>	<p>Tuesdays, Thursdays 6:15pm-9:15pm and Saturdays 8:15am -11:15am, 12:00pm - 3:00pm (45-minute lunch break)</p>
<p>Infant-Toddler (For teachers of children birth to 36 months ONLY)</p>	<p>Virtual: Zoom Only (Students must have a computer with camera and microphone to join with audio and video)</p>	<p>November 9, 16, 23, December 7, and 14</p>	<p>Saturdays 8:00am -11:00am, 12:00pm - 3:00pm (1 hour lunch break)</p>
<p>School- Age (For owners, directors, program coordinators, and other administrative staff ONLY)</p>	<p>Online- eLearn</p> <p>Computer Required (You must have an email address and access to a computer with internet to take this course.)</p>	<p>October 2, 9, 16, 23, 30, November 6, 13, 20, and December 4</p>	<p>Online: Self-paced modules open on Wednesdays and close on Tuesdays in eLearn</p>

Choose the Orientation type based on the ages of the children you teach or type of program.

You MUST COMPLETE all the training dates (30 hours total) for the Orientation to receive a TECTA Certificate!

Each Orientation section is limited to 3 participants per child care program.

Space is limited and enrollment is on a "FIRST COME" Basis.

The Spring 2025 schedule will include Center- Based, Administrator, Infant Toddler, & Family Child Care Orientations.



TECTA Orientation Enrollment Form

Center Of Excellence for Learning Sciences

Fall-2 2024

Complete this form and email it or fax it back to (901) 333-5750 or tecta@southwest.tn.edu.

Phone: (901) 333-5541
Fax: (901) 333-5750
Email: tecta@southwest.tn.edu.

Failure to complete all information on this form will result in your application not being processed.

- 92137 Administrator Southwest: Macon Cove Campus- Saturdays, & eLearn (Computer Required)
- 92138 Center Based (R) Southwest: Union Campus, Tuesdays, Thursdays, & Saturdays
- 92139 Infant Toddler Southwest: Online- Zoom, Saturdays (Computer required)
- 92140 School Age Southwest: Online-eLearn (Computer required)

Please remember:

- * Choose the Orientation type for the age group you teach.
- * Only choose one Orientation section.
- *Each Orientation is limited to 3 participants per early childhood program.

Once we receive your application, we will send you a confirmation or waiting list postcard. If you do not receive a postcard, we probably did not receive your application. Please email tecta@southwest.tn.edu or call 901-333-5541 to find out your enrollment status.

Name: Last _____ First _____ Middle _____

Social Security Number _____ - _____ - _____ Gender Male Female

Citizenship: United States Other E-mail _____ Date Birth ____/____/____

Ethnicity: Hispanic Non-Hispanic

Race: Asian Pacific Islander Black Native American Indian/Alaska Native Other
 Two or more races White

Home Address _____

City _____ State _____ Zip _____

Home County _____ Home Phone (____) _____ Cell Phone (____) _____

Emergency Contact Person _____ Phone (____) _____

Your Place of Employment _____ County where you Work _____

Work Address _____

City _____ State _____ Zip _____

Name of Director: Last _____ First _____

Phone (____) _____ Fax (____) _____ E-mail _____

Agency Type Center Dept of Education Home Visitor Family Group Home
 High School Higher Education Registered Unregulated

I understand that I am enrolling in a 30-hour class and will be responsible for completing the training. I understand that it is my responsibility to let the TECTA office know if I choose to not attend the class. I further acknowledge that I am willing to participate in a professional manner. If at any time my behavior is inappropriate, the trainer has the right to ask me to leave and I will not receive credit for that module. I understand each orientation is designed for a specific age group and I am enrolling in the orientation that will meet the needs of the children I currently work with.

Signature _____ Date _____

NOTICE: If you have changed your name and/or address since you last enrolled in a TECTA-sponsored course, please fill out a TECTA Student Change of Information Form and return it as soon as possible to your local TECTA site.



The TECTA program is funded through a contract with the Tennessee Department of Human Services and Tennessee State University, Center of Excellence for Learning Sciences.



TECTA Scholarships

TECTA provides tuition assistance for early childhood providers who have completed a TECTA Orientation or 3 credits of early childhood coursework toward an ECE degree, work in a licensed early childhood program, and are taking courses toward the CDA or an early childhood certificate or degree. As funds are available, TECTA provides 85% of the public tuition rate for one or two classes per semester. [Let us help your college dreams come true!](#)

Fall 2024 Tuition Assistance Amounts

<i>Student Seeking</i>	<i>Student portion per course</i>	<i>TECTA portion per course</i>
Child Development Associate Credential (CDA)	\$50 Total \$200 (\$100 per semester)	\$609**
Associate Degree	15%* \$99.00**	85% \$560.00**
Bachelor Degree	15%* \$201**	85% \$1140**
Graduate Degree	Limited funds are available. Please contact the TECTA office to let us know you would like to receive additional information.	

For more information or a scholarship application, please contact the TECTA office at 901-333-5541.

Upcoming Semester Information:

Spring 2025 Semester - Registration October 21, 2024- January 20, 2025 · Classes will start on January 21, 2025.

Scholarship packets for the Spring 2025 semester will be available in November.

*Students receiving Pell grants may not be eligible for full TECTA support based on the level of federal assistance.

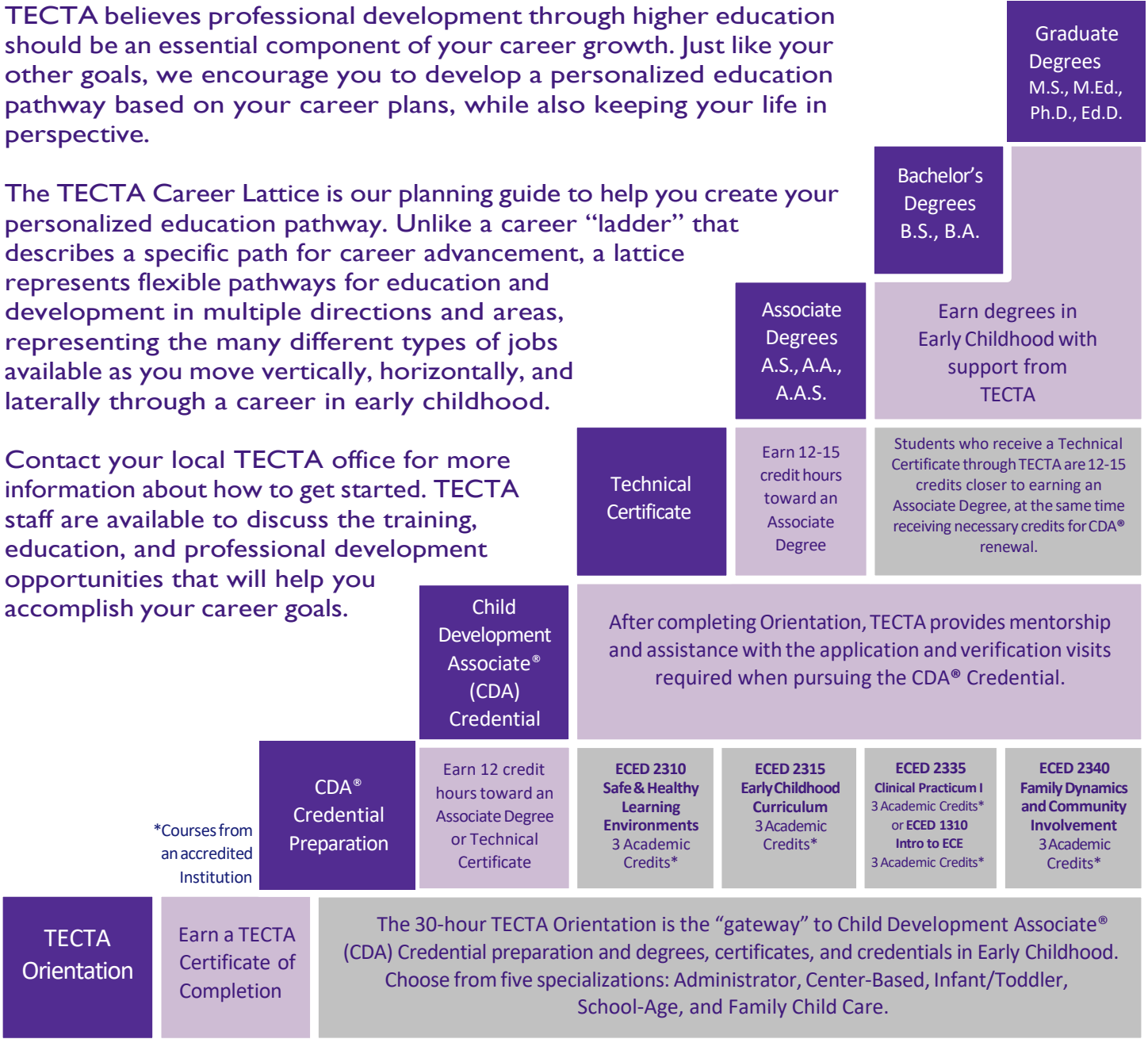
** Tuition amounts listed are estimates and may vary based on tuition increases, actual fees charged, and the number of courses taken.

The TECTA Career Lattice

TECTA believes professional development through higher education should be an essential component of your career growth. Just like your other goals, we encourage you to develop a personalized education pathway based on your career plans, while also keeping your life in perspective.

The TECTA Career Lattice is our planning guide to help you create your personalized education pathway. Unlike a career “ladder” that describes a specific path for career advancement, a lattice represents flexible pathways for education and development in multiple directions and areas, representing the many different types of jobs available as you move vertically, horizontally, and laterally through a career in early childhood.

Contact your local TECTA office for more information about how to get started. TECTA staff are available to discuss the training, education, and professional development opportunities that will help you accomplish your career goals.



Graduate Degrees
M.S., M.Ed.,
Ph.D., Ed.D.

Bachelor's Degrees
B.S., B.A.

Associate Degrees
A.S., A.A.,
A.A.S.

Earn degrees in
Early Childhood with
support from
TECTA

Technical
Certificate

Earn 12-15
credit hours
toward an
Associate
Degree

Students who receive a Technical
Certificate through TECTA are 12-15
credits closer to earning an
Associate Degree, at the same time
receiving necessary credits for CDA®
renewal.

After completing Orientation, TECTA provides mentorship
and assistance with the application and verification visits
required when pursuing the CDA® Credential.

Child
Development
Associate®
(CDA)
Credential

CDA®
Credential
Preparation

*Courses from
an accredited
Institution

Earn 12 credit
hours toward an
Associate Degree
or Technical
Certificate

ECED 2310
Safe & Healthy
Learning
Environments
3 Academic
Credits*

ECED 2315
Early Childhood
Curriculum
3 Academic
Credits*

ECED 2335
Clinical Practicum I
3 Academic Credits*
or ECED 1310
Intro to ECE
3 Academic Credits*

ECED 2340
Family Dynamics
and Community
Involvement
3 Academic
Credits*

TECTA
Orientation

Earn a TECTA
Certificate of
Completion

The 30-hour TECTA Orientation is the “gateway” to Child Development Associate® (CDA) Credential preparation and degrees, certificates, and credentials in Early Childhood. Choose from five specializations: Administrator, Center-Based, Infant/Toddler, School-Age, and Family Child Care.



Promoting Professionalism and
High Quality Child Care in Tennessee

This Project is funded by the Center of Excellence of Learning Sciences at Tennessee State University through a contract with the Tennessee Department of Human Services.

TSU-14-0160(A)-7e-61085 – Tennessee State University is an AA/EEO employer.

Child Development Associate (CDA) ®

If you have completed a TECTA Orientation, you are eligible for college scholarships toward the Child Development Associate Credential (CDA) or other early childhood education degrees.

For more information or to receive a scholarship form, please contact the TECTA office at Southwest Tennessee Community College, 901-333-5541.

visit our websites www.tecta.info
www.southwest.tn.edu/tecta

Do you or your teachers need to earn the CDA?

We are offering college classes at the Union Avenue Campus, Macon Cove Campus, and Whitehaven Center of Southwest Tennessee Community College.

TECTA at Southwest Site Contact Information

<p>Jan Bonds Site Director jrbonds@southwest.tn.edu (901) 333-5189</p>	<p>Demetria Anderson Professional Development Coordinator danderson39@southwest.tn.edu (901) 333-5202</p>
<p>Carla Turner Infant-Toddler Coordinator crtturner@southwest.tn.edu (901) 333-5068</p>	<p>Quanisha McClain CDA Coordinator qdjohnson2@southwest.tn.edu (901) 333-5133</p>
<p>Colleen Drennen TECAP Coordinator cdrennen@southwest.tn.edu (901) 333-5534</p>	<p>Melissa Joiner Leadership Coordinator mjjoiner@southwest.tn.edu (901) 333-5134</p>
<p>Shirley Oliver Data Coordinator shicks@southwest.tn.edu (901) 333-5541</p>	<p>TECTA Contact Info: Office Phone Number: (901) 333-5541 TECTA Email Address: tecta@southwest.tn.edu Fax: (901) 333-5750 Website: www.southwest.tn.edu/tecta Facebook Page: www.facebook.com/tectaatsouthwest</p>